MINUTES OF A REGULAR MEETING OF
THE BOARD OF DIRECTORS OF THE
RRC METROPOLITAN DISTRICT NO. 2 (THE "DISTRICT")
HELD
NOVEMBER 12, 2024

A regular meeting of the Board of Directors of the RRC Metropolitan District No. 2 (referred to hereafter as the "Board") was convened on Tuesday, November 12, 2024, at 1:00 p.m., via video / telephone conference. The meeting was open to the public.

Directors in Attendance Were:
Kent Pedersen, President
Jonathan "Jack" Beckwitt, Treasurer
Debra Hessler, Secretary
Jennifer Thornbloom, Assistant Secretary
Alexander Ray, Assistant Secretary

Also Present Were:
Kalen Hilliker, Esq., and Craig Sorensen; McGeady Becher Cortese Williams P.C.
Diane Wheeler and Oscar Fierro; Simmons & Wheeler, P.C.

ADMINISTRATIVE MATTERS

Disclosure of Potential Conflicts of Interest: The Board discussed the requirements of Colorado law to disclose any potential conflicts of interest or potential breaches of fiduciary duty of the Board of Directors to the Secretary of State. The members of the Board were requested to disclose any potential conflicts of interest with regard to any matters scheduled for discussion at this meeting, and incorporated for the record those applicable disclosures made by the Board members prior to this meeting in accordance with statute. It was noted by Mr. Sorensen that disclosures of potential conflicts of interest were filed with the Secretary of State for all directors, and no additional conflicts were disclosed at the meeting.

Quorum/Confirmation of Meeting Location/Posting of Notice: Mr. Sorensen confirmed the presence of a quorum.

The Board entered into a discussion regarding the requirements of Section 32-1-903(1), C.R.S., concerning the location of the District's Board meeting. Following discussion, the Board determined that because there was not a suitable or convenient location within the District boundaries, or within the county which the District is located, or within twenty (20) miles from the District boundaries, to conduct this meeting, it was determined to conduct the meeting at the above-stated dated, time and location. It was further noted that notice of the time, date and location was duly posted and that no objections to the location or any requests that the meeting place be changed by taxpaying electors within the District's boundaries have been received.

Agenda: The Board reviewed the Agenda for the meeting. Following discussion, upon motion duly made by Director Beckwitt, seconded by Director Pedersen, and upon vote unanimously carried, the Board approved the Agenda.

<u>Resolution No. 2024-11-01, Resolution Establishing Regular Meeting Dates, Time and Location, and Designating Location for Posting of 24-Hour Notices</u>: The Board discussed the business to be conducted in 2025. Following discussion, upon motion duly made by Director Beckwitt, seconded by Director Thornbloom, and upon vote unanimously carried, the Board adopted Resolution No. 2024-11-01, Resolution Establishing Regular Meeting Dates, Time and Location, and Designating Location for Posting of 24-Hour Notices, and determined to hold regular meetings in 2025 on the second Tuesday of February, May, August, and November at 1:00 p.m., such meetings to be held virtually.

<u>District Insurance and Special District Association ("SDA") Membership:</u> Following discussion, upon motion duly made by Director Beckwitt, seconded by Director Pedersen, and upon vote unanimously carried, the Board authorized renewal of the District's general liability insurance coverage, public officials' coverage, and workers' compensation coverage for 2025 and instructed consultants to proceed accordingly. The Board further directed renewal of the District's SDA membership for 2025.

<u>Website Accessibility Matters</u>: Mr. Sorensen presented proposals from Streamline Software, Inc., A360 Enterprises (d/b/a Allyant), and Generation Web, Inc. for consideration of website hosting and accessibility compliance services.

Following review and discussion, upon motion duly made by Director Pedersen, seconded by Director Hessler, and upon vote unanimously carried, the Board authorized the engagement of Streamline Software, Inc. for website hosting and website accessibility compliance services. The Board further determined that the establishment of a Website Accessibility Committee was not necessary.

<u>Public Comment</u>: There was no public comment.

<u>Consent Agenda</u>: Following review, upon motion duly made by Director Pedersen, seconded by Director Beckwitt, and upon vote unanimously carried, the Board approved the Consent Agenda, as follows:

- Approve minutes of the August 13, 2024 Regular Meeting.

FINANCIAL MATTERS

<u>Unaudited Financial Statements</u>: Ms. Wheeler reviewed with the Board the unaudited financial statements for the period ending September 30, 2024. Following review and discussion, upon motion duly made by Director Beckwitt, seconded by Director Ray, and upon vote unanimously carried, the Board accepted the unaudited financial statements for the period ending September 30, 2024, as presented.

<u>Public Hearing on Amendment of 2024 Budget</u>: Director Pedersen opened the public hearing to consider amendment of the 2024 Budget.

It was noted that publication of Notice stating that the Board would consider amendment of the 2024 Budget and the date, time and place of the public hearing was published pursuant to statute. No written objections were received prior to the public hearing.

No public comments were received, and the public hearing was closed.

Ms. Wheeler informed the Board that an amendment to the 2024 Budget was required.

Following review and discussion, upon motion duly made by Director Thornbloom, seconded by Director Hessler, and upon vote unanimously carried, the Board adopted Resolution No. 2024-11-02, Resolution of RRC Metropolitan District No. 2 to Amend the 2024 Budget. District Counsel was directed to make the appropriate statutory filings.

Public Hearing on 2025 Budget: Director Pedersen opened the public hearing to consider the proposed 2025 Budget and to discuss related issues.

It was noted that Notice stating that the Board would consider adoption of the 2025 budget and the date, time and place of the public hearing was published pursuant to statute. No written objections were received prior to the public hearing.

No public comments were received, and the public hearing was closed.

Ms. Wheeler reviewed with the Board the estimated 2024 expenditures and the proposed 2025 expenditures.

Upon motion duly made by Director Pedersen, seconded by Director Beckwitt, and upon vote unanimously carried, the Board approved the 2025 Budget, as discussed, and considered adoption of Resolution No. 2024-11-03 to Adopt the 2025 Budget and Appropriate Sums of Money and Resolution No. 2024-11-04 to Set Mill Levies (3.000 mills in the General Fund and 58.364 mills in the Debt Service Fund, for a total mill levy of 61.364 mills.) Following discussion, upon vote unanimously carried, the Board adopted the Resolutions and authorized execution of the Certification of Budget. The District Accountant was directed to transmit the Certification of Tax Levies to the Board of County Commissioners of Jefferson County not later than December 15, 2024. District Counsel was directed to transmit the Certification of Budget to the Division of Local Government no later than January 30, 2025.

Resolution Authorizing Adjustment of the District Mill Levy: Following discussion, upon motion duly made by Director Pedersen, seconded by Director Ray, and upon vote unanimously carried, the Board adopted Resolution No. 2024-11-05, Resolution Authorizing Adjustment of the District Mill Levy in Accordance with the Service Plan.

DLG-70 Certification of Tax Levies Form and Mill Levy Public Information Form (the "Certification"): Following discussion, upon motion duly made by Director Thornbloom, seconded by Director Ray, and upon vote unanimously carried, the Board authorized the District Accountant to prepare and sign the Certification, and directed the District Accountant to file the Certification with the Board of County Commissioners and other interested parties.

<u>2024 Audit Preparation</u>: Following discussion, upon motion duly made by Director Hessler, seconded by Director Beckwitt, and upon vote unanimously carried, the Board approved the engagement of Hiratsuka & Associates, LLP to prepare the District's 2024 Audit, for an amount not to exceed $7,200.

<u>Preparation of 2026 Budget</u>: Following discussion, upon motion duly made by Director Pedersen, seconded by Director Hessler, and upon vote unanimously carried, the Board appointed the District Accountant to prepare the 2026 Budget.

LEGAL MATTERS

<u>Section 32-1-809, C.R.S. Requirements (Transparency Notice)</u>: Mr. Sorensen discussed the special district transparency requirements of Section 32-1-809, C.R.S., with the Board. Following discussion, the Board directed District Counsel to post the special district transparency notice on the District website and on the Special District Association website.

<u>May 6, 2025 Regular Directors' Election (the "Election")</u>: Mr. Sorensen discussed the Election with the Board. It was determined there was no need for any additional ballot issues or questions.

Following review and discussion, upon motion duly made by Director Pedersen, seconded by Director Ray, and upon vote unanimously carried, the Board adopted Resolution No. 2024-11-06, Resolution Calling a Regular Election for Directors on May 6, 2025 and appointing Lisa Jacoby as Designated Election Official.

OTHER BUSINESS – There was no other business.

ADJOURNMENT

There being no further business to come before the Board at this time, the meeting was adjourned.

The foregoing Minutes were approved by the Board of Directors on August 12, 2025.

The foregoing record constitutes a true and correct copy of the Minutes of the above-referenced meeting.

Debra Hessler

Secretary